

Burns Science and Technology Charter Sch

Meeting Minutes



September 24, 2013

I. Call to order

Gary Bittle called to order the regular meeting of the Burns Science and Technology Charter School Board at 6:30pm on September 24, 2013 at Burns Science and Technology Charter School.

II. Roll call

Gary Bittle conducted a roll call. The following persons were Present: Gary Bittle, Dr. Les Potter, Dr. Tina Fisher- Carne, Mark Price, Dr. Walt Doherty, Robin Moyle, Steve Cousins, Eric Simmons
The following persons were Absent: Ron Engele, Robert Clinton, Rich Allen

III. Open issues

- a) What role does "EdFutures" have within Burns Sci-Tech (They are the management company dealing with day to day operations of the school and is hired by the board of directors to do such job as well as to evaluate and assess the administration.
- b) By- Laws draft passed out and to be completed prior to November 1 with at least to viewings.
- c) School employee hand book to be reorganized and proposed at next meeting.

IV. New business

- a) Reorganization of the board (Gary Bittle was reelected for a second term as President, Dr. Les Potter was elected as Vice President (motioned by Dr. Walter Doherty and second by Dr. Tina Fisher-Carne), Dr. Tina Fisher Carne was reelected for a second term as Treasurer (Motioned by Dr. Walter Doherty and second by Robin Moyle), Mark Price was elected as Secretary and will be completing the 2 year years left from P. Blankenship (unanimously approved), Steven Cousins was designated to complete 1 year term (unanimously approved), Eric Simmons will be completing 2 years left from M. Eader (unanimously approved) and Ron Engele was designated to complete 1 year term (unanimously approved).
- b) Greg Ruffin covered the school finance and explained that the Finance committee will be meeting on 9/26/2013 at 6:30pm to look over budget as we are 50 students short of the proposed number and will need to reevaluate funding and disbursement.
- c) Annual Review was discussed and gone over including items that need to be completed for the review.

- d) Greg Ruffin added that with the addition of Dr. Kelley working with Dr. McGee was a great decision. This has helped both parties in implementing ideas and experience within their schools.
- e) Proposed S.I.P. plan was approved by the board. Unanimously (Gary Bittle, Robin Moyle, Dr. Les Potter, Dr. Tina Fischer-Carne, Dr. Walter Doherty, Mark Price, Steven Cousins, Erick Simmons)
- f) Covered strategic plan for school improvement. Also covered past years numbers for students' performance and proposed changes to improve schools performance.
- g) Committee changes: DOC's committee added Mark Price. Building and Facilities committee will be merged with Safety committee to include (Steven Cousins, Gary Bittle and Mark Price). Finance committee added Mark Price.

V. Next Board Meeting

October 15, 2013 at 6:30pm

Burns Sci-Tech Library and this will be posted in the office

October 22, 2013 at 4:00pm

Deland District School Board

VI. Adjournment

Gary Bittle adjourned the meeting at 9:08pm.

Minutes submitted by:

Mark C. Price

Mark C. Price

Board Secretary